

NATCHAUG HOSPITAL POLICY AND PROCEDURE MANUAL

TITLE: ADMISSIONS

Policy#: 1.4

Section: Community Programs

Subsection: School Programs

Purpose:

To provide information on admissions to school programs.

Scope:

School Sites

Policy:

Natchaug Hospital School shall maintain an up-to-date website containing a written description of its admission procedures including, but not limited to:

- Description of all admission criteria
- Identification of the population served
- The age, grade, and gender of students it serves
- Description of the education program including evidence and/or research-based interventions and approaches available
- Criteria for termination of enrollment
- Opportunities for family engagement
- Collaboration with local education agencies (LEAs) to ensure that the individualized education plan (IEP) articulates the expected exit criteria for each student placed, including as appropriate, a plan for transition to a less restrictive setting
- Collaboration with LEA to ensure that students placed for non-educational reasons are educated in the least restrictive environment.

When a student who presents serious disruptive behavior is admitted to the Natchaug Hospital, the IEP shall include a behavior intervention or individualized support plan driven by a functional behavior assessment that identifies the function or triggers of the targeted behaviors. If a student does not have a functional behavioral assessment (FBA) and behavior intervention plan (BIP) prior to admission, the intake planning and placement team (PPT) team will determine the necessity of further evaluations prior to the student starting in the school.

The IEP must also include:

- The research or evidence-based positive behavioral supports, interventions, services, modifications, and accommodations necessary to address the behavioral needs of the student
- Provisions for sufficient staffing and supervision to prevent, with reasonable assurance, harm by the student to self or others; and
- Provisions for appropriate monitoring and review of the student's emotional and behavioral status.
- Provisions for appropriate monitoring and review of the student's emotional and behavioral status by the LEA ensuring that any changes to a behavior intervention plan are addressed through the PPT and documented in the IEP.

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Replaces:

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