

NATCHAUG HOSPITAL POLICY AND PROCEDURE MANUAL

TITLE: HEALTH AND SAFETY

Policy#: 1.10

Section: Community Programs

Subsection: School Programs

Purpose:

To provide an overview of health and safety guidelines.

Scope:

School

Policy:

Natchaug Hospital has written policies and procedures governing the prescribing and administration of medication to students. These policies shall be approved biannually by the program's medical advisor. These policies and procedures shall be disseminated and reviewed with all qualified school employees who have been trained to administer medication in the absence of a school nurse and shall be maintained on permanent file in accordance with C.G.S. Section 10-212(a).

Natchaug Hospital has a written policy regarding smoking that conforms to C.G.S. Section 19a-342.

Natchaug Hospital keeps on permanent file written procedures for staff and students to follow in case of an emergency or disaster. These procedures shall be developed with the assistance of qualified fire and safety personnel, and shall include provisions for the evacuation of buildings and assignment of staff during emergencies.

Natchaug Hospital shall conduct emergency drills that shall include actual evacuation of students to safe areas at least monthly in order to ensure that all staff personnel on all shifts are familiar with the use of emergency notification equipment in the facility—and evaluate the effectiveness of emergency plans and procedures. The private facility shall maintain a record of such emergency drills, which should include a drill other than a fire drill, every third month.

Site-specific evacuation policies are located in the Environment of Care Policy Manual in the Fire Prevention and Life Safety section as follows:

Life Safety Plan – Mansfield
Life Safety Plan – Danielson
Life Safety Plan - Green Valley
Life Safety Plan – Enfield
Life Safety Plan – Norwich
Life Safety Plan – Journey House
Life Safety Plan – Shoreline

Students at Natchaug Hospital shall not be engaged in swimming activities.

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