

NATCHAUG HOSPITAL POLICY AND PROCEDURE MANUAL

TITLE: GOVERNANCE

Policy#: 1.1

Section: Community Programs

Subsection: School Programs

Purpose:

To identify the governing structure of Natchaug Hospital school programs.

Scope:

All School sites approved by the Connecticut State Department of Education.

Policy:

Natchaug Hospital shall have a clearly definable governing body which is responsible for the policies and activities of the school. The governing body of Natchaug Hospital shall ensure that the facility is in compliance with all relevant federal and state laws and regulations and local requirements and shall be responsible for ensuring the facility's continual compliance with the facility's charter, constitution or other organizational document or agreement.

The governing body of Natchaug Hospital shall appoint a person to act as Director (chief administrator) of the special education program and delegate sufficient authority to this person to effectively manage the affairs of the program.

The governing body of Natchaug Hospital shall ensure that the special education program is fiscally sound and that the facility's finances are handled according to standard accounting practices. To this end, the governing body shall be responsible for:

- The review and approval of the program's annual budget;
- The review and approval of the annual report completed by an independent auditor; and
- The approval of any capital investment, expansion or reduction of services or significant contractual obligation affecting the special education program undertaken by the facility.

Issued: 12/2012

Replaces:

Revised: 11/2023